

Enrollment Agreement
Hilton Head Area Association of REALTORS®
REALTOR® School

32 Office Park Rd, Ste 124, Hilton Head Isl, SC 29928
843-842-2421 ext. 1

I wish to attend the following courses:

Please Print

Course Title	Location	Date	Tuition
Name			
Mailing Address			
Daytime Phone & Cell			
Fax			
E-mail			
Answer if applicable:			
• NRDS #			
• Real Estate License No.			
• Real Estate Company			
My Check is enclosed			
Charge my Credit Card		In the amount of \$	Ck#
REALTOR® <input type="checkbox"/> Non-REALTOR® <input type="checkbox"/>		MC/VISA/DIS/AE#	exp.

I agree to abide by the following REALTOR® School policies and procedures:

- Admission:** Courses are open to anyone 18 years of age or older, regardless of race, color, religion, sex, national origin, family status, or handicap. To comply with the Americans with Disabilities Act, please contact The REALTOR® School two weeks prior to the course so that reasonable accommodations can be made.
- Attendance:** In order to receive credit, students must attend the entire course. No one is allowed to enter the classroom late, leave early, or take extended breaks.
- Refund:** In the event The REALTOR® School must cancel a course, the student will receive a full refund. A course may be canceled if a minimum of 10 students (15 for Broker Units IIIA and IIIB) do not register or in the event of circumstances beyond its control.
- Cancellation:** If a student wishes to cancel this agreement and receive a refund or a transfer to a future class, request must be in writing and submitted to the school two business days prior to class. No refunds or transfers will be given after classes have begun.
- Fees:** Tuition is due at the time of enrollment to hold a space in the course. There is a \$10 late fee for registering on the day of the course. There is a \$25 fee for a returned check.
- Grading:** Although some quizzes may be given, there are no tests for Mandatory Continuing Education courses, unless specifically stated in the course description. Post-Licensing students have a 20 question quiz at the end of each of the five classes, which they must pass.

I understand that this Agreement is a legally binding contract between The REALTOR® School and the student.

Signature _____ Complete & sign the Agreement and send to HHAAOR with remittance:
32 Office Park Rd, Ste 124, Hilton Head Island, SC 29928 or Fax: 843-842-6491